

Golden West Central Service & Healthcare Chapter
Proudly Presents Our 2018 Seminar

The Scary Side of C. S.
and
How to Fight It

Sept
25-28

Grand
Sierra
Casino
Resort

Reno,
NV

Vendor
Packet



www.goldenwestcshc.org

An Educational Program for Healthcare Professionals
Presented by Golden West Central Service & Healthcare Chapter



Golden West Central Service & Healthcare Chapter
PO Box 418163, Sacramento, Ca. 95841- 8163

Dear Vendors,

Golden West Central Service & Healthcare Chapter is pleased to announce the annual Educational Seminar and Vendor Exhibition. Enclosed are the registration documents for this event. The seminar will be held September 26th – September 28th at the Grand Sierra Resort & Casino, 2500 E. 2nd St., Reno, Nevada, 89595. There are opportunities for you to gain special recognition by becoming a Platinum, Gold, Silver, or Bronze Sponsor. We have already received requests from vendors wishing to be a special sponsor. Do not miss your opportunity for this extra level of recognition!

All vendors are encouraged to bring something suitable to be awarded by you at your exhibition booth during the Vendor Exhibition event! Seminar tuition certificates are excellent choices for the vendor event. You can indicate if you wish to purchase an educational certificate on the exhibition agreement form. This gives the individual entry into next year's event. The cost of this is \$235.00.

Vendor space for this seminar is limited; please register early to help ensure the space and location you would like! The booths are assigned first come first served. The fee for the Vendor Exhibition is \$ 425.00 before August 28, 2018 and \$450.00 on or after August 28, 2018. **Please note:** In 2013 Golden West announced that due to increased overall costs of putting on our seminar, Speaker's Sponsors desiring a booth at the Vendor show will need to pay a nominal booth fee of \$125.00 to cover our booth set up cost.

Please contact Huy Hong at (775) 771-1436, or huysgw@att.net if you should have any questions.

Please read all enclosed documents carefully.

We look forward to hearing from you soon!



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Time to Register For the 2018 Seminar & Vendor Exhibition

The Golden West Central Service & Healthcare Chapter Seminar & Vendor Exhibition is September 26th – September 28th, 2018, at the Grand Sierra Casino Resort at 2500 E. 2nd Street, Reno, Nevada, 89595. This letter is to remind you of the value of your attendance at this annual event. With your exhibition registration and attendance you will receive the following:

- ! Up to 150 clients and potential new clients under one roof representing Sterile Processing, Distribution, Materials Management, Linen, Infection Control, and Surgery
- ! The Special Vendor Event! A great ice breaker for attendees and exhibitors!
- ! Recognition, appreciation, and new contacts for your company.
- ! One-hour sit down lunch with attendees and two-hours block of Vendor Exhibition time!
- ! Professional Networking and Skills Enhancement Sessions on Thursday!

The Vendor Event:

Again this year, as an added value to our vendors, the seminar committee of Golden West will encourage attendees to visit all vendors participating in the Vendor Event. Last year's event was a huge success in getting attendees to visit all vendor tables to preview products and services offered.

Individual drawings will be held at each vendor's booth that has provided a special item to present to an attendee whose name will be drawn at random from all the attendee names. Seminar tuition certificates are excellent choices for the Vendor Event. A representative of the Vendor Company giving the gift will draw the winning ticket. Drawing will be done throughout the Vendor Exhibition time on Thursday.

Also again this year, we will be having a luncheon for the vendors and attendees. This is a great opportunity to discuss CS topics related to your companies with the attendees. Golden West will provide each vendor with one meal. Additional meal tickets for multiple reps are available for \$15.00.

We encourage all vendors to participate in the Vendor Event by providing a special item for the drawings. or giving a Golden West Seminar Tuition Certificate.

For more information contact: Huy Hong at (775) 771-1436, huysgw@att.net.



BE A SPECIAL SPONSOR!

Special Recognition for your Company!

Special Sponsorship Levels are available to vendors who wish to express their continued, generous support of Golden West Central Service and Healthcare Continuing Education Programs.

- A Special Sign Will Be Posted at Your Vendor Table Announcing your Sponsorship.
- A List of Special Sponsors is provided to all Attendees
- Special Sponsors will be recognized in the Golden West Central Service Newsletter.

The Golden West seminar attracts attendees from the Bay Area, Northern California, Southern California, Nevada, Oregon, and Washington. This year we anticipate more than 150 attendees! Where else can you reach that many clients at one place?

Platinum	Sponsor -----	\$ 1000.00
Gold	Sponsor-----	\$ 750.00
Silver	Sponsor-----	\$ 500.00
Bronze	Sponsor -----	\$ 250.00

***Please let us know if you would prefer to sponsor an Event at the seminar instead of a cash donation. (An example of event sponsorship would be the continental breakfast or a wine & beer social. Ask us for information if you are interested)

X-----X-----X-----X-----X-----X-----X-----X-----X-----X-----X

Please include your business card with this form

Company

Name: _____

Representative Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone #: _____ **Fax #:** _____ **E-Mail:** _____

- Platinum Sponsor Gold Sponsor Silver Sponsor Bronze Sponsor

Special Sponsorship fees are in addition to exhibition registration fees.

Mail this form with your sponsorship check
Payable to GWCS&HC to:

Huy Hong, Chairperson
GWCS&HC Vendor Committee
P.O. Box 418163
Sacramento, CA 95841-8163

For more information, please contact Huy Hong at (775) 771-1436, huysgw@att.net.



2018 SEMINAR - VENDOR AGREEMENT
Registration Deadline Is August 28, 2018

Company Name: - Please Print all Information

Representatives Name:

Corporate Address:

Mailing Address:

City: State: Zip:

City: State: Zip:

Business Phone: Fax:

Contact Phone:

Business E-Mail Address:

Personal E-Mail Address:

List all Representatives Attending:

Companies you **WISH to be** or **Do NOT wish to be** located by (Please circle your choice):

AGREEMENT: Upon receipt of \$425.00, per space by August 28, 2018 or \$450.00 on or after August 28, 2018, GWCS&HC will make available to vendor companies and/or their representatives the following space considerations and activities for the dates of seminar, September 26th – September 28th, 2018.

- A. One 8x10 Exhibition Booth
- B. All educational meetings and social events.
- C. One ticket for the Wednesday and Thursday lunches. Extra tickets may be purchased for \$15.00.
- D. Mailing list of attendees-provided at the close of the seminar.

Space will only be assigned following receipt of \$425.00 fee and this completed application or **\$450.00 on or after August 28, 2018**. Space is limited and will be assigned on a first to register basis. Vendor companies and their representatives agree to abide by this agreement and follow all rules and guidelines set forth by GWCS&HC.

Cancellations must be made in writing by **August 28, 2018**. A 50% Cancellation fee will be withheld. Cancellations received after **August 28th, 2018** will not be refunded.

I, as a representative of above company, accept this agreement: _____

Authorized signature:

I would like to be a Special Sponsor. (Please enclose Special Sponsor Form and fees). Yes No

I would like to purchase a GWCS&HC Seminar Tuition Certificate for the Vendor Give-a-way Event. Yes No

I will be providing a Vendor Event Gift. Yes No

I would like to sponsor an educational Scholarship for the 2018 seminar. Yes No

I would like ___ extra tickets @ \$15.00 each for Wednesday Lunch. \$ _____

I would like ___ extra tickets @ \$15.00 each for Thursday Lunch. \$ _____

Make checks payable to GWCS&HC and mail with this completed application to:

Huy Hong, Chairperson
GWCS&HC Vendor Committee
P.O. Box 418163
Sacramento, CA 95841-8163

For more information, please contact Huy Hong at (775) 771-1436, huvsgw@att.net.



The Scary Side of C.S. and How to Fight It

Tuesday – September 25, 2018

5:00 – 7:00pm	Early Registration	Nevada 12
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Wednesday – September 26, 2018

7:00 – 8:00	Registration	Nevada 12
7:00 – 8:00	Continental Breakfast	Nevada Foyer
8:00 – 8:30	Opening Announcements Judy Synigal, President	Nevada 6-7
8:30 – 10:00	Lindsay Brown: Anatomy 101 (Key Surgical)	Nevada 6-7
10:00 – 10:15	Break	
10:15 – 11:45	Don Garrison: Our Role in Preventing Adverse Events (PREZIO Health)	Nevada 6-7
11:45 – 1:30	Lunch	Nevada Foyer
1:30 – 3:00	Angela Lewellyn and LaWayne Perkins: Our Critical Roles as a CS Professional (Advantage Support Services, Inc.)	Nevada 6-7
3:00 – 3:15	Break	
3:15 – 4:45	Penny Sabrosky: Safety in the Central Service Today (Kem Medical Products Corp.)	Nevada 6-7

Wednesday CEU's – 6.0



The Scary Side of C.S. and How to Fight It

Thursday – September 27, 2018

7:00 – 8:00	Registration	Nevada 12
7:00 – 8:00	Continental Breakfast	Nevada Foyer
8:00 – 8:30	Announcements	Nevada 6-7
8:30 – 10:00	Rose Seavey: Current Evidence – Based Best Practices for Flexible Endoscopes (Bioseal)	Nevada 6-7
10:15 – 10:30	Break	
10:30 – 11:00	Vendor Introductions Vendors will be Introducing their Products	Nevada 6-7
11:00 – 12:30pm	Lunch with the Vendors Make sure you have your name badge!	Nevada Foyer
12:30 – 2:30	VENDOR EXBITION Drawings for vendors' items will be every hour on the hour Must be present to win	Nevada 1-2-3-4-5
2:30 – 4:00	Rose Seavey & Cheron Rojo: He Said. She Said Periop: We are All in This Together! (Bioseal & Healthmark)	Nevada 6-7
4:00 – 4:15	Break	
4:15 – 5:45	Cheron Rojo: Building and Maintaining an Effective Team (Healthmark)	Nevada 6-7

Thursday CEU's – 4.5



The Scary Side of C.S. and How to Fight It

Friday – September 28, 2018

7:00 – 8:00	Registration	Nevada 12
7:00 – 8:00	Continental Breakfast	Nevada Foyer
8:00 – 8:15	Announcements 50/50 Drawing	Nevada 6-7
8:15 – 9:45	David Jagrosse: CSS @ War(Onesource)	Nevada 6-7
9:45 – 10:15	Break (Hotel Check-out)	
10:15 – 11:45	Lindsay Brown: I'm Getting Too Old for This (Key Surgical)	Nevada 6-7
11:45 – 12:00pm	Closing Announcement	Nevada 6-7
12:00 – 1:00	Certification Pick-up	Nevada 12

Friday CEU's – 3.0



JEANNE CLARK EDUCATION AWARD

In memory of Jeanne Clark, long time Golden West Board Member and friend of Central Service, one (1) name will be drawn from this years seminar attendees to receive the Jeanne Clark Education Award. The GWCS & HC Board created this perpetual award in 1996 to recognize and honor Jeanne Clark's hard work and dedication to Central Service and continuing Education. The recipient of this award will receive one (1) complimentary seminar tuition for the 2018 Golden West Seminar.

Nadine Wright Education Award

In memory of Nadine Wright respected and accomplished Central Service Educator, the Golden West Board will again award one (1) complimentary seminar tuition for the 2018 Golden West Seminar.

Iva Armstrong Education Award

In memory of Iva Armstrong, respected founding member of Golden West and Central Service Educator, the Golden West Board will again award one (1) complimentary seminar tuition for the 2018 Golden West Seminar.

Vicki Hegel Education Award

In memory of Vicki Hegel respected Past President, Vendor Chair, and long time volunteer, the Golden West Board will again award one (1) complimentary seminar tuition for the 2018 Golden West Seminar.

Mina Pierano Membership Award

In memory of Mina Pierano who worked as the Golden West Membership Chairperson for many years. She dedicated many hours to keep the membership organized and current, one (1) complimentary membership will be awarded for the year 2018 educational programs throughout the year.

Donation Raffle

Each year the Golden West Board conducts a donation raffle for a special door prize. Proceeds from the raffle are used for educational programs throughout the year. This year the Golden West Board is doing a 50/50 raffle. Tickets will be available at the seminar for a donation of \$1.00 per ticket of \$5.00 for Six (6) tickets.

Good Luck!

All registered attendees are eligible and automatically entered for the drawings.

Hotel Information

At the center of all Reno has to offer, Grand Sierra Resort and Casino provides the most accommodations of any casino hotel in Reno. With more than 1,900 elegantly appointed rooms and suites, access to an 80,000 - square - foot casino, a large selection of restaurants, cafes, bars and lounges, and more than 200,000 square feet of meeting space, the hotel and resort provides an inclusive, never-have-to-leave experience.

Golden West Central Service & Healthcare Chapter has secured a seminar room rate of just \$55 per night. (**There is also a Resort tax of \$15.00, and a \$2 tourism charge for each nights stay imposed by the city.**) You must book your reservations before August 24th, 2018 and you must identify yourself as a Golden West Healthcare, Seminar and/or Vendor Exhibition attendee to receive the discounted rate.

Call toll-free 800-648-5080 or the Resort directly at (775) 789-2000 today to make your reservations. Deadline for discount is August 24th, 2018.

A dedicated website is now available for your attendees to **book their hotel rooms online**.

Reservations can be made starting January 30th, 2018 at this web address:

<https://aws.passkey.com/e/49588821>

(When you click on “Make a Reservation” on this page, you will go to the Golden West dedicated reservation page. The website will know you are with Golden West. If you call, remember to mention that you are with Golden West.)

- ♠ -The Grand Sierra Resort and Casino offers:
 - ♣ - Free Airport Shuttle offers
 - ♥ - 24-Hour Room Service
 - ♦ - Non-Smoking Rooms upon Request
 - ♠ - Full-service spa and salon
 - ♣ - Fitness center
 - ♥ - Miniature golf
 - ♦ - Ride go-kart and skydive at Grand Adventure Land
 - ♣ - FunQuest video arcade and laser tag
 - ♥ - 50 – lane family bowling center
 - ♠ - Grand Sierra Cinema Movie Theater
 - ♦ - An RV park

**Address: Grand Sierra Casino Resort
2500 E. 2nd Street
Reno, NV 89595**

The Scary Side of C.S. and How to Fight It

Exhibition Services

This year, Golden West Central Service & Healthcare Chapter is working with GES Exposition Services. Complete your registration form and submit it along with your check for the registration fees and special sponsorship fees and mail to Golden West Vendor Committee. After you have registered with Golden West Central Service & Healthcare Chapter, we will contact GES Exposition Services on your behalf.

Each 8' x 10' pipe and drape booth include: 8' high backwall, 3' high side-rails, 6' draped table (3 sides), 2 contour chairs, 1 wastebasket and 1 ID sign (11" x 17").

If you have special needs for your booth (**power, power strip, extension cord, internet, etc**) please indicate that on your registration form so we can contact the hotel on your behalf to get set up for you before the vendor show. Please note that there might be small fees that the hotel may charge the vendor for these extras.

Vendor Exhibition hours are 12:30 pm to 2:30 pm on Thursday, September 28th, 2017. Set up times will be coordinated through GES Services and may be arranged for Thursday.

If you arrive early, please plan to join us for lunch on Wednesday

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above Golden West Central Service & Healthcare Chapter	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input checked="" type="checkbox"/> Other (see instructions) ▶ Non Profit	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) P.O. Box 418163 City, state, and ZIP code Sacramento, CA 95841-8163	Requester's name and address (optional)
	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-			-		

Employer identification number								
6	8	-	0	1	7	5	1	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ <i>Timothy Welsher</i>	Date ▶ <i>5/11/2018</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.